

## Meeting Notice (1)

Date 05.07.2021

The internal quality assurance cell of the Government Mahaprabhu Vallabhacharya postgraduate college, Mahasamund, had called a meeting on 07.07.2021 at 3:00 pm in the principal's room. The agenda of this meeting is as follows

1. Discussion on the progress of various committees.
2. Discussion on college website update.
3. Discussion on offline and online classes.
4. Discussion on room allocation of arts faculties ( postgraduate).
5. Discussion on shifting of commerce building.
6. Discussion on deciding date and agenda regarding Janbhagidari meeting .
7. Discussion on celebrating blood donation day by youth red cross society.
8. Discussion on Internal Assessment.
9. Discussion on formation and reorganization of committees.


### Members presented in meeting-


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|-------------------------------|--------------------------|
| 1. Dr. Anusuya Agrawal        | 9. Pro. Ajay kumar Raja  |
| 2. Dr. Jaya Thakur            | 10. Pro. Rajeshwari Soni |
| 3. Pro. Karuna Dubey          | 11. Pro. Saraswati Seth  |
| 4. Dr. Malti Tiwari           | 12. Pro. C. Xalxo        |
| 5. Dr. Reeta Panday           | 13. Simarani Pradhan     |
| 6. Dr. Neelam Agrawal         | 14. Rajesh sharma        |
| 7. Dr. Vaishali Gautam Hirway | 15. S.R.Mannade          |
| 8. Dr. E.P. Chelak            |                          |

### Decision

A meeting was organized by the Internal Quality Assurance Cell on 07.07.2021 at 3:00 PM in the principal's room. In the meeting following discussion took place with the permission of the principal.

1. A report on the activities and progress of the committees was presented by the conveners of all the committees.
2. Instructions were given by the principal for updating the website of the college. All the heads of departments were instructed for necessary cooperation.
3. How to conduct offline and online classes was discussed. The formulation of the timetable was discussed.
4. The room allocation for the postgraduate classes ( departments) of the Faculty of Arts was discussed. Instructions were given to equip the departments.
5. Discussion was held on shifting the commerce faculty to the old building of the college.
6. In-charge of Janbhagidari committee was given instructions for the meeting. for this, the date and agenda of the meeting were discussed.
7. Instructions were given to Youth Red Cross to celebrate Blood Donation Day and necessary discussion were held.
8. Discussion was held on the internal assessment of undergraduate and postgraduate classes of the college. Instructed to complete internal assessments on stipulated time and to maintain records of all internal assessments .
9. Reformation of committees and formation of other necessary committees were discussed .

  
Co-ordinator IQAC  
**Co-Ordinator**  
**IQAC**  
**Govt. M.V.P.G. College**  
**Mahasamund (C.G.)**

  
Principal  
*Principal*  
**Govt.M.V.P.G.College**  
**Mahasamund(C.G.)**

## Meeting Notice (2)

date 15.11.2021

IQAC Of Govt. MVPG college Mahasamund has sheduled its meeting on 16.11.2021 at 2:30 pm, room no. 16. The agenda of the meeting are as follows-

1. Add-on courses should be conducted in all departments.
2. Using Geo Tag App for Photographs.
3. Orientation program for newly admitted students.
4. Formation of Councils in Post Graduate Departments.
5. Discussion on the activities of Employment Guidance and career Guidance.
6. Discussion on the activities and progress of all committees.
7. Discussion on the functions of the research cell.
8. Discussion on purposeful Educational Tour.
9. Programs like " Deepawali Milan" to connect the college with social activity.

### Members presented in meeting-

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|-------------------------------|-------------------------|
| 1. Dr. Anusuya Agrawal        | 8. Pro. Ajay kumar Raja |
| 2. Dr. Jaya Thakur            | 9. Pro. Dilip Lahare    |
| 3. Pro. Karuna Dubey          | 10. Pro. Saraswati Seth |
| 4. Dr. Malti Tiwari           | 11. Dr. E.P. Chelak     |
| 5. Dr. Reeta Panday           | 12. Simarani Pradhan    |
| 6. Pro. C. Xalxo              | 13. Rajesh sharma       |
| 7. Dr. Vaishali Gautam Hirway | 14. S.R.Mannade         |

### Decision taken on meeting .

A meeting was organized by the IQAC of Government Mahaprabhu Vallabhacharya Postgraduate College Mahasamund on 16.11.2021 at 2.:30 pm in which the following discussion were held with the permission of the principal.

1. Add- on course/ certificate course should be conducted in all departments. The departments will choose the topic of the course according to the need and benefits of the students.
2. It is necessary for all to download Geo Tag App. For NAAC all photograp should have date , time, and location.
3. A new and attractive photo of the college should be put on the website.
4. By organizing orientation program on departmental basis, make the report available to IQAC with photo proof.
5. Instructions given for forming departmental council within stipulated time and avail all associated documents to IQAC cell.
6. Instruction was given to get the program done under Employment Guidance and Career Guidance Cell .
7. The research cell was directed to motivate the staff members to publish the research paper in the journal included in the UGC care list. Necessary information and guidance should be given for writing research paper.
8. Organize a full-fledged education tour and submit the report along with photos to the IQAC.
9. The committee constituted for language lab was directed that soon after inspection of language lab necessary action should be started.
10. All committees should organize their internal meeting and maintain record in the register. Submit your report when asked.
11. Get the health check-up done organised jointly by the Alumni committee and Youth Red Cross .Issues related to dental check-up was also discussed.
12. The literary and cultural committee working in the college was directed to organize the foundation day of the college and the birth anniversary celebration of Mahaprabhu Vallabhacharya.
13. All departments are asked to update the college website from computer department and inform it to IQAC.



Co-ordinator IQAC

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Mahasamund (C.G.)**



Principal

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Mahasamund(C.G.)**



### Meeting Notice (3)

Date 03.01.2022

A meeting is organized by the Internal Quality Assurance Cell of the Government Mahaprabhu Vallabhacharya post Graduate College, Mahasamund, on 04.01.2022 at 2:30 pm, Room No. staff room. The agenda of this meeting is as follows-

1. Discussion on internal assessment.
2. Discussion on fund for manufacturing flex for various committees.
3. Discussion on the progress of the work of various committees.
4. Discussion on the updation of the college website.
5. Review of AQAR.2020-21.
6. Discussion on the action plan for AQAR 2021-22.
7. Discussion on value added course.
8. Discussion on the problem being faced by the Criteria-in-Charges while filling the AQAR 2020-21.
9. Discussion on the annual action plan by the criteria incharge for the AQAR 2021-22.
10. Detail discussion on the 7 criteria of NAAC.


#### Members presented in meeting-

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|-------------------------------|--------------------------|
| 1. Dr. R.K. Agrawal           | 12. Pro. Ajay kumar Raja |
| 2. Dr. Jaya Thakur            | 13. Pro. Rajeshwari Soni |
| 3. Pro. Karuna Dubey          | 14. Pro. Saraswati Seth  |
| 4. Dr. Malti Tiwari           | 15. Pro. C. Xalxo        |
| 5. Dr. Reeta Panday           | 16. Simarani Pradhan     |
| 6. Dr. Neelam Agrawal         | 17. Rajesh sharma        |
| 7. Dr. Vaishali Gautam Hirway | 18. S.R.Mannade          |
| 8. Dr. E.P. Chelak            | 19. Kundan Dewangan      |
| 9. Pro. M.S. Verma            | 20. Mukesh Sinha         |
| 10. Pro. Dilip Lahare         | 21. Tikam Sahu           |
| 11. Pro. Pradeep Kanher       | 22. Pritesh Chandrakar   |

#### Decision taken on meeting

A meeting was organized by the IQAC of the Government Mahaprabhu Vallabhacharya Postgraduate college Mahasamund on 04.01.2022 at 2:30 pm in the staffroom. In which following decisions have been taken consent of the principal-

1. Internal evaluation was discussed and directed to complete the evaluations as per the stipulated time.
2. In the program of the committees, it was decided to get the small expenditure done from the college development fund.
3. The progress of all the committees were discussed, the committees explained their progress. The feedback committee and career Guidance committee presented their action plans.
4. Instructions have been given to update the college website in a prominent way. All the heads of departments and committee in-charge were directed to expedite this work.
5. Everyone was made aware of the information sent null in AQAR 2020-21. Directed to work in those areas for the next AQAR 2021-22. Everyone was encouraged to do a mini research project. The research center teacher (Research guides) were directed to encourage their students for research projects.
6. Directed for formation of committee for value added course /Add on course /certificate course.
7. Action plan has been invited from all the criteria In-charges for AQAR 2021-22. Suggestions were taken regarding the information that was discarded in their criteria.
8. Decision was taken to appoint computer operator for CG and PF work.
9. It was decided to write inspirational quotes, statements phrases in the college campus.
10. For the development of academic and non- academic staff it was decided to constitute the Professional Development and Administrative Training program committee.

  
Co-ordinator IQAC

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IQAC**

  
Principal

**Principal**  
Govt. M.V.P.G. College  
Mahasamund (C.G.)

## Meeting Notice (4)

Date 09.03.2022

IQAC of Government MVPG college has scheduled its meeting on 14.03.2022. at 2:00 pm room no. Staff room. The agenda of this meeting are as follows:-

1. Regarding the use of the sanctioned amount from the college development fund.
2. Discussion on AQAR 2021-22.
3. Discussion on the program of NAAC criteria with NAAC criteria incharge.
4. Discussion on upcoming annual examination.

### Members presented in meeting-

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|-------------------------------|------------------------------|
| 1. Dr. Anusuya Agrawal        | 11. Pro. Saraswati Seth      |
| 2. Dr. Jaya Thakur            | 12. Pro. Dilip Badhai        |
| 3. Pro. Karuna Dubey          | 13. Pro. Dilip Lahare        |
| 4. Dr. Malti Tiwari           | 14. Pro. Ajay kumar Dewangan |
| 5. Dr. Reeta Panday           | 15. Simarani Pradhan         |
| 6. S.R.Ratre                  | 16. Rajesh sharma            |
| 7. Dr. Vaishali Gautam Hirway | 17. S.R.Mannade              |
| 8. Dr. E.P. Chelak            | 18. Pritesh Chandrakar       |
| 9. Pro. Ajay kumar Raja       | 19. Yogeshwari sahu          |
| 10. Pro. C. Xalxo             | 20. Sarita Tiwari            |

### Decision taken on meeting

A meeting is organized by internal quality and assurance cell of the Government mahaprabhu vallabhacharya postgraduate college mahasamund , today on 14.03.2022 at 2:00 pm in the staff room. In which the following decision has been taken with the consent of the principal are as follows:-

1. First of all IQAC coordinator M.R. Dhivar introduced the new members and welcomed everyone.
2. The amount sanctioned from Vikaswad will be released soon.
3. It was decided to constitute a committee for Green audit /Water audit /Energy audit. Its convener will be Dr. E.P. Chelak and members will be Mr. Dilip Badhi and Mr. Pradeep kanher.
4. Criteria 3 re-emphasised and instructons given to continue seminars and workshops.
5. It was decided to constitute the layout board construction committee' so that the people coming from outside can get convenience. Layout board task was assigned to incharge of Criteria 4.
6. Responsibility was assigned to Computer, Yoga, Sports, English and Commerce departments for conducting value-added courses.
7. It was decided to give the responsibility of procurement of lecture stand to the purchase committee.
8. It was decided to complete the AQAR 2021-22. by july 2022.
9. Instructions were given to send the information of all the programs in the e-mail id iqacmvp@gmail.com of IQAC
10. Progress information was taken from all the Criteria In-charges. Along with this it was suggested by the coordinator of the Internal Quality Assurance cell that all the criteria in-charges should collect the data of all programs from the very beginning after observing all programs of the college.
11. The NAAC coordinator proposed and decision was taken to call the IQAC coordinator of the Government Girls College, Devendra Nagar, Raipur and get instructions and guidance.
12. Annual Examination 2021-22 will start from 16<sup>th</sup> April 2022 whose syllabus has been completed. Those who get revision done and whose syllabus is not completed, they should complete the syllabus by taking extra classes.



Co-ordinator IQAC

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